

Degree Requirements

Program Requirements

Core Classes:	36 credits	
Elective Classes:	<u>6 credits</u>	
Total:		42 credits

Transfer Credits

You may transfer in up to 6 credit hours towards your elective (**not core**) courses taken within the past 5 years, provided:

- The course(s) were graduate-level course;
- You earned a 3.0 (B) or better in the course(s);
- You provide an explanation as to why this course(s) should count toward your degree; and
- You provide the course syllabus/syllabi.

Academic Calendar

Summer semester:

- Mod I June 12 - June 24 (required)
- Mod II June 26 - July 8

Fall semester: Begins Sunday, August 21 - December 17

Academic Policies and Codes

Academic and Community Expectations

- *Academic Code of Business Graduate Programs*
 - Policies and regulations governing attainment of academic credit and degrees
- *Graduate Academic Code of Honor*
 - Student and faculty expectations & responsibilities for honorable conduct in all academic activities
- *du Lac: A Guide to Student Life*
 - Central resources for ALL students (undergraduate, graduate, professional)

Academic Code

- Section 4.3 Grades
 - Passing grades: A (4.000) through C- (1.6667) or “S”
 - There are no “D” grades in graduate courses
- Section 5.3.1 In Good Standing**
 - “To maintain academic good standing, a specialized master’s student must achieve both a cumulative and term G.P.A. of at least 2.800 at the conclusion of a given term, including the summer session.”
- Section 5.4.1 Academic Dismissal
 - Dismissal will result from:
 - i) two consecutive terms on probation
 - ii) a term G.P.A. below 2.300

Academic Code of Honor

In Your Own Work

- All submitted work must be your own —no matter how small or insignificant the assignment, whether it is graded or ungraded, a draft or a final version

In Working with Other Students

- Collaborative study that has been explicitly forbidden by your instructor is also forbidden by the Honor Code
- Be mindful about sharing information, especially between groups or during a quiz or exam

What is Your Responsibility

- Be sure to learn from each of your instructors how the Honor Code applies specifically to that course; clarify any questions you have about individual and group work
- When in doubt--ASK

Honor Code Violations

- Plagiarism - Submitting without citation work that incorporates someone else's ideas
- Giving or receiving unauthorized aid on an exam or quiz
- Falsifying data of any kind
- Giving a false reason for requesting a make-up examination, an extension on an assignment, or an excused absence
- Turning in the same work for two or more courses without the explicit approval of all of the instructors involved
- Failing to take responsible action upon witnessing or becoming aware of an Honor Code violation

Honor Code Pledge

- Every Notre Dame graduate business student is expected to make the ethical and moral commitment to act honestly and to not tolerate academic dishonesty on the part of other students.
- **The Graduate Business Honor Code Pledge**

“The MCOB graduate business students, united in a spirit of mutual trust and fellowship, mindful of the values of a true education and the challenge posed by the world, agree to accept the responsibilities for honorable conduct in all academic activities, to assist one another in maintaining and promoting personal integrity, and to abide by the principles and procedures in this Honor Code.”

du Lac: A Guide to Student Life

- Office of Community Standards
 - We are all responsible for creating a safe and vibrant campus community
 - “We expect members of our community to conduct themselves with integrity and reflect the values of an institution that believes deeply in the education of the mind and the heart – allowing you and our community to flourish.”
- Office of Institutional Equity & Title IX
 - Online training via Canvas, Fall 2023
 - More information and reporting: **titleix.nd.edu** and **GreenDot**

Tips & Reminders

- Get Ahead Early
- Accept Responsibility
- Comparison v. Confidence
- Syllabi & Learning Outcomes

